

26 July 2011

Dear Councillor

OLYMPIC WORKING GROUP

A meeting of the Olympic Working Group will be held in the Chief Executive's Office at the Council Offices, London Road, Saffron Walden on Tuesday 2 August 2011 at 7.00pm.

Yours faithfully

JOHN MITCHELL

Chief Executive

A G E N D A

- 1 Apologies for Absence
- 2 Minutes of the meeting held on 7 July 2011 and matters arising
- 3 The Big Event Presentation – Feedback
- 4 Sparks Will Fly in Uttlesford - Progress to date
- 5 Olympic Torch
- 6 Diamond Jubilee
- 7 Any Other Business
- 8 Date of Next Meeting

To: Councillors P Davies, S Favell, A Ketteridge, **M Lemon**, D Morson,
E Oliver, J Rich.

Lead Officer: Gaynor Bradley (01799) 510348

Democratic Services Officer: Catharine Roberts (01799) 510434